

PM SHRI EKLAVYA MODEL RESIDENTIAL SCHOOL KADANA

DIWADA COLONY, TA. KADANA, DIST. MAHISAGAR- 389250

पी.एम. श्री एकलव्य आदर्श आवासीय विद्यालय कडाणा

दीवड़ा कॉलोनी, ता.—कडाणा, जिला—महिसागर, ३८९२५०

(National Education Society for Tribal Students)

(Ministry of Tribal Affairs, Govt. of India)

Establishment Year: 2013-14, CBSE Affiliation No. 420106, CBSE School Code. 12206

E-mail id: emrs1kadana@gmail.com, DISE Code: 24310102407, S.S.C. INDEX: 85.249, H.S.C. INDEX. 34.146



Tender No.: EMRS/KADANA/2025-26/316

Date: 20/03/2026

Tender Document

For supply of Grocery Items, Fruits & Vegetables

S.N.	Particulars	Details
1	Name of the Job	For Supply of grocery/Fruits & Vegetables for school mess
2	Date of issue of tender document	21 March 2026
3	Last Date and time for submission of tender	06 April 2026 by 1700 hrs.
4	Date and time for opening of technical bids	09 April 2026 by 1100 hrs.
5	Date and time for opening of financial bids	09 April 2026 by 1100 hrs.
6	Date for commencement of contract	11 April 2026/ (As per workorder)
7	Tender Fee	Rs. 250/- (Non-refundable)
8	Earnest Money Deposit (EMD)	Rs. 30000/- (Veg & Fruits) Rs. 1,72,800/- (Grocery)
9	Period of contract	12 Months (Extendable for similar or lesser period based on School's requirements and the performance of agency)
10	Name of the contact at Eklavya Model Residential School (EMRS) Kadana for tender related enquiry	Mr. Pradeep Singh (Accountant) on behalf of Principal, EMRS Kadana Mobile: +91 7734822599 (10:00 AM to 05:00 PM) Monday to Saturday

Principal

PM SHRI EMRS Kadana

Principal

Eklavya Model Residential School

Kadana

At.Po.Divada Colony,Ta.Kadana

Dist.Mahisagar

पीएम श्री एकलव्य आदर्श आवासीय विद्यालय कडाणा, जिला महिसागर
निविदाप्रपत्र-फल और सब्जी 2026-27 (31.03.2027 तक) मान्य

Tender Form No: ___
Date of issue: _____

Address of the Firm: -

TENDER FEE Rs. 250/-

PHONE NO. WITH STD: _____
MOBILE NO: _____
EMAIL ID: _____

प्रति / To
प्राचार्य महोदय / The Principal
पीएम श्री ई.एम.आर.एस.कडाणा / PM SHRI E.M.R.S. Kadana,
ता: कडाणा / Ta: Kadana
जि: महिसागर / Dist: Mahisagar-389250

Procurement/Supply of Fruits

and Vegetables

Items Eligibility Criteria &

ATC

1. All fruits and vegetables supplied must be fresh, hygienic, and of good quality. Rotten, damaged, or low-quality items will not be accepted.
2. The supplier must provide daily supply as per requirement of the school mess. Quantity may increase or decrease depending on requirement.
3. Supply must be delivered every day before the specified time (e.g., 7:00 AM) at the school mess/store.
4. Delivery must be made at PM SHRI Eklavya Model Residential School Kadana, District Mahisagar or the place specified by the authority.
5. The rates quoted will remain valid for the contract period and cannot be increased without approval.
6. All items will be weighted and verified by the mess/store in-charge at the time of delivery.
7. If any item is found spoiled, unripe, or of poor quality, the school has the right to reject the supply and ask for replacement immediately.
8. Transportation charges will be borne by the supplier.
9. Payment will be made monthly after verification of bills and supply records.
10. Supplier must ensure that items are transported in clean containers and hygienic conditions.
11. If the supplier fails to deliver items on time or supplies poor-quality items, the school may impose a penalty or cancel the contract.

(Name and Signature of the Bidder along with seal of the Agency)

12. The school authority has the right to terminate the contract at any time if the supplier fails to follow the terms and conditions.
13. Any dispute will be resolved under the jurisdiction of the concerned district authority.
14. The bidder must not have been blacklisted or debarred by any Government department, PSU, or organization. A self-declaration on the firm's letterhead stating that the bidder has not been blacklisted must be submitted with the bid.
15. The department reserves the right to increase or decrease the quantity of items depending upon the actual requirement of the school mess during the contract period.
16. Preference may be given to suppliers located within the State of Gujarat in accordance with applicable procurement policies in order to ensure timely delivery and proper supply management.
17. The final decision regarding technical qualification of bidders shall be taken by the Evaluation Committee during the technical evaluation process. The decision of the Committee shall be final and binding.
18. Bidders must send EMD amount as per GFR 170 in the form of Bank draft/FDR/Bankers Cheque/Bank Guarantee from any commercial bank of India however relaxation may be given in EMD as per GFR 170.
19. Submission of Performance Security Money is compulsory for the successful bidder. No exemption will be granted to any bidder including MSME, Startup, OEM, or any other category claiming exemption.
20. The successful bidder shall submit Security Money equivalent to 5% of the total contract value in the bank account of EMRS Kadana.
21. The Performance Security Money must be deposited in the EMRS office within 7 days of issuance of the Work Order / Purchase Order. Failure to deposit the Performance Security Money within the stipulated time may lead to cancellation of the order and award of the contract to the next eligible bidder.
22. The Performance Security Money shall remain valid for the entire contract period and shall be released only after successful completion of the contract and certification by the competent authority that all contractual obligations have been fulfilled satisfactorily.
23. In case of breach of contract, non-supply of items, supply of substandard items, or violation of any terms and conditions, the Performance Security Money shall be liable to be forfeited partially or fully as decided by the competent authority.

(Name and Signature of the Bidder along with seal of the Agency)

24. Performance Security must be submitted to the EMRS office in hard copy after award of the contract.
25. The bidder must submit the following documents duly self-attested with stamp and signature or send to school by post or hand along with tender fee cost of Rs 250/- in the form of DD/Banker's cheque payable to "Eklavya Model Residential School Kadana" Branch: Diwada Colony before the last date of submission. Any how it is not accepted in cash form.

Documents required

26. PAN Card, Aadhaar Card, Self-Declaration regarding non-blacklisting, Nagar Palika or Wholesale Market certificate issued to Firm (गुमास धारा लाईसेन्स) for the shop.
27. The buyer reserves the absolute right to cancel or terminate the tender process or the awarded contract at any stage without assigning any reason.
28. The buyer may terminate the contract at any time if it is found that the supplier has failed to comply with the terms and conditions of the tender, supplied substandard items, delayed delivery, or violated any statutory or contractual obligations.
29. In such circumstances, the decision of the buyer shall be final and binding on the bidder/supplier, and no claim for compensation, damages, or loss of business shall be entertained.
30. The buyer also reserves the right to terminate the contract in public interest or due to administrative reasons without any liability.
31. The work/supply order will be issued on a monthly basis up to 31 March 2027 excluding vacation period. However, the tender shall be valid up to 31 March 2027 from the date of issue of work order or until a new tender procedure is completed, whichever is earlier.
32. The rate should be quoted in the financial bid on the prescribed form given by EMRS its own website.
33. The quoted rates shall remain valid up to 31 March 2027 from the date of issuance of work order.
34. Two months prior notice should be submitted to the Principal, PM SHRI EMRS Kadana, if the supplier wishes to discontinue the contract.

(Name and Signature of the Bidder along with seal of the Agency)

35. If the bidder withdraws, amends, or alters the tender during the validity period, the bidder may be suspended and will not be allowed to participate in new tenders for the next one year.
36. The supplier must deliver vegetable and fruits items regularly as per the requirement of the school mess during the contract period. The delivery schedule will be communicated by the Mess Committee or authorized school authority.
- 37. Delivery must be made at:
Eklavya Model Residential School Kadana,
At Po. Diwada colony, Tal. Kadana,
Dist. Mahisagar, Gujarat - 389250**
38. All transportation, loading, and unloading expenses shall be borne by the supplier.
39. The supplier must ensure proper packaging and safe transportation of items to prevent damage, contamination, or spoilage.
40. All supplied items shall be subject to inspection by the Mess Committee or authorized school officials. Only items meeting the required quality standards will be accepted. Any rejected items must be replaced immediately by the supplier without any additional cost.
41. The school reserves the right to conduct random quality checks or laboratory testing if required.
42. Payment shall be made only after successful delivery, verification, and acceptance of items by the authorized school authorities.
43. No advance payment shall be made under any circumstances.
44. Payments may be processed on monthly basis depending on the delivery schedule and verification of supplied items.
45. The buyer reserves the right to inspect the storage facility or supply chain of the bidder before awarding the contract.
46. In case of any dispute arising out of this contract, the matter shall be resolved as per the provisions of the Indian Arbitration and Conciliation Act, 1996.
47. The buyer reserves the right to accept or reject any bid without assigning any reason. The final quantity of items may increase or decrease depending upon the actual requirement of the school mess during the contract period.

(Name and Signature of the Bidder along with seal of the Agency)

48. The department reserves the right to increase or decrease the quantities depending upon the actual requirement of the school mess. The quantities of items required under this tender are based on the approximate requirement of the school mess. However, the exact quantity of each item is not fixed.
49. The successful tenderer/bidder may be asked to supply fruits and vegetables to the respective stores as per time-to-time requirement of particular items.
50. All the items coming to the hostels will have to undergo a security check at the main gate.
51. In the event of failure on the part of the supplier to supply the material in accordance with the conditions mentioned herein, the Institute shall have the right to make alternative arrangements at the cost and risk of the supplier.
52. The material shall be of the best quality and as per the specifications demanded. If at any stage these are found unsuitable or substandard, they shall be liable to be rejected by the institute and the decision shall be final and binding on the supplier.
53. Since 100% inspection of commodities may not be possible at the time of supply, the supplier shall be responsible for replacing all such materials which, upon inspection or actual use, are found unsuitable or below the required standard.
54. The supplier shall maintain a proper date-wise record of all indents placed by the unit for effecting supplies. Supplies must be accompanied by properly dated challans mentioning the quantity ordered and quantity supplied for each item.
55. The supplier shall be personally responsible for the quality and quantity of the materials supplied and in case any adulterated or substandard material is supplied, the supplier shall be liable for action under relevant laws.

(Name and Signature of the Bidder along with seal of the Agency)

Undertaking

To,

Sub: Procurement of **Fruits and Vegetables** for EMRS Kadana-Mahisagar Gujarat.

Ref:- Tender/BID ID No. _____ due on _____

Dear Sir,

We have read and understood all the terms and conditions mentioned in your above referred Tender and we have no doubts whatsoever regarding the same.

We undertake that all the terms & conditions mentioned in your above referred tender are acceptable and binding on us and if the information/declaration/scanned documents furnished in respect of eligible criteria are found to be wrong or misleading at any stage, our firm/agency will be liable to punitive action.

(Name and Signature of the Bidder along with seal of the Agency)

UNDERTAKING

To,

Sub: Procurement of **Fruits and Vegetables** for EMRS Kadana, Mahisagar, Gujarat.

Ref:-Tender/BIDID No. _____ due on _____

Dear Sir,

I/We here by confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

(Name and Signature of the Bidder along with seal of the Agency)

Annexure-C

Affix duly attested
PP size colour
recent photograph
of the bidder or his
authorized
representative

1. Name of bidding firm/Agency	
2. Address of bidder/firm/Agency	
3. Name, Designation, Address and Telephone No of Authorized person of Firm/Agency to deal with	
4. Please specify as to whether Bidder is sole proprietor/Partnership firm, Name and Address, Telephone No.	
5. Name of Manufacturer (if bidder is authorized firm/agency)	
6. Name, Designation, Address and Telephone No and E-Mail ID of Authorization issued on behalf of Manufacturer.	

(Name and Signature of the Bidder along with seal of the Agency)

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प्रति / To

प्राचार्य महोदय / The Principal

पीएम श्री ई.एम.आर.एस.कडाणा / PM SHRI E.M.R.S. Kadana,

ता: कडाणा / Ta: Kadana

जि: महिसागर / Dist: Mahisagar-389250

PM SHRI EKLAHYA MODEL RESIDENTIAL SCHOOL KADANA			
Fruits and Vegetable Tender 2026-27 (Valid up to 31-03-2027)			
SR NO,	Item List	QTY.	Rate
1	Potato	Per Kg	
2	Onion	Per Kg	
3	Tomato	Per Kg	
4	Ginger	Per Kg	
5	Garlic	Per Kg	
6	Green Chilli	Per Kg	
7	Coriander Leaves	Per Kg	
8	Cucumber	Per Kg	
9	Kakdi	Per Kg	
10	Turnip	Per Kg	
11	Lemon	Per Kg	
12	Radish	Per Kg	
13	Carrot	Per Kg	
14	Cabbage	Per Kg	
15	Cauliflower	Per Kg	
16	Beans	Per Kg	
17	Spinach	Per Kg	
18	Pumpkin	Per Kg	
19	Bottle Gourd	Per Kg	

20	Ridge Gourd	Per Kg	
21	Tinda	Per Kg	
22	Lady Finger (Okra)	Per Kg	
23	Green Fenugreek	Per Kg	
24	Brinjal	Per Kg	
25	Green Peas	Per Kg	
26	Frozen Mix Veg	Per Kg	
27	Capsicum	Per Kg	
28	Arbi	Per Kg	
29	Bitter Gourd	Per Kg	
Fruits			
30	Banana	Per Kg	
31	Apple	Per Kg	
32	Mango	Per Kg	
33	Orange	Per Kg	
34	Guava	Per Kg	
35	Kinnow	Per Kg	
36	Chikoo	Per Kg	
37	Pear	Per Kg	
38	Grapes	Per Kg	
39	Watermelon	Per Kg	
40	Muskmelon	Per Kg	
41	Papaya	Per Kg	
42	Pine Apple	Per Kg	
43	Berry	Per Kg	

Notes:

1. Any conditions from the bidder will not be accepted.
2. Tender form must be signed and stamped by the bidder.
3. Fresh vegetables and fruits must be supplied to the school.
4. Supply should be according to the demand of the school.
5. If supply is not provided on time, items may be purchased from the open market and the extra cost will be recovered from the bill.

(Name and Signature of
the Bidder along with
seal of the Agency)